



Goodna Community Association

2018 Food Vendor Information Sheet

GENERAL INFORMATION

Thankyou for your interest in becoming a food vendor at the 2018 Goodna Jacaranda Festival. Please ensure your application is received no later than 30th June 2017.

Food vendors space is sold by frontage in 1 meter increments. Please ensure you book enough frontage to accommodate your particular setup including drawbars.

Only one vendor per cuisine will be accepted.

All applications are subject to approval. The organizing committee reserves the right to accept or reject any application. Successful applications will be notified via email when they are accepted into the program. An invoice will be issued for the site fees at that time and is payable in 14 days.

To submit your application, complete the attached application form and forward insurance evidence via post, email or fax. (Email is preferred)

Email: stalls@goodnajacarandafestival.com

Phone: 0468 STALLS (0468 782557)

Fax: 07 3814 1157

BUMP IN / BUMP OUT INFORMATION

- The Goodna Jacaranda Festival is held in the Evan Marginson Park, Woogaroo St., Goodna.
- Bump In Times:
 - Thursday 25th – 10AM to 7PM
 - Friday 26th – 7AM to 3PM
- Festival Operating Times:
 - Friday 4pm – 10 pm, Saturday 8am – 10pm, Sunday 8am – 2pm
- Food Vendors are required to be on field for the duration of the festival and are not able to bump out before 2PM Sunday.
- Please consider bumping in as early as possible to avoid last minute rush.
- Overnight security is provided from Thursday to Saturday

POWER REQUIREMENTS

- Power is provided via on field mains power. Supply is limited and is allocated on a first come first served basis.
- Power will be supplied to within 20 meters of your site. Extension cords to connect are the vendors responsibility
- Each vendor will be provided one 10amp socket free of charge.
- Vendors that require more power must specify exact power needs on their application form.
- Vendors are not permitted to connect equipment to the field power supply. Vendors must not access distribution boards or tamper with any electrical equipment they do not own
- ALL electrical equipment on field must have been tested and tagged after 31st July 2017.
- Equipment not tested and tagged correctly will not be able to be connected to power and your site may be disconnected entirely.

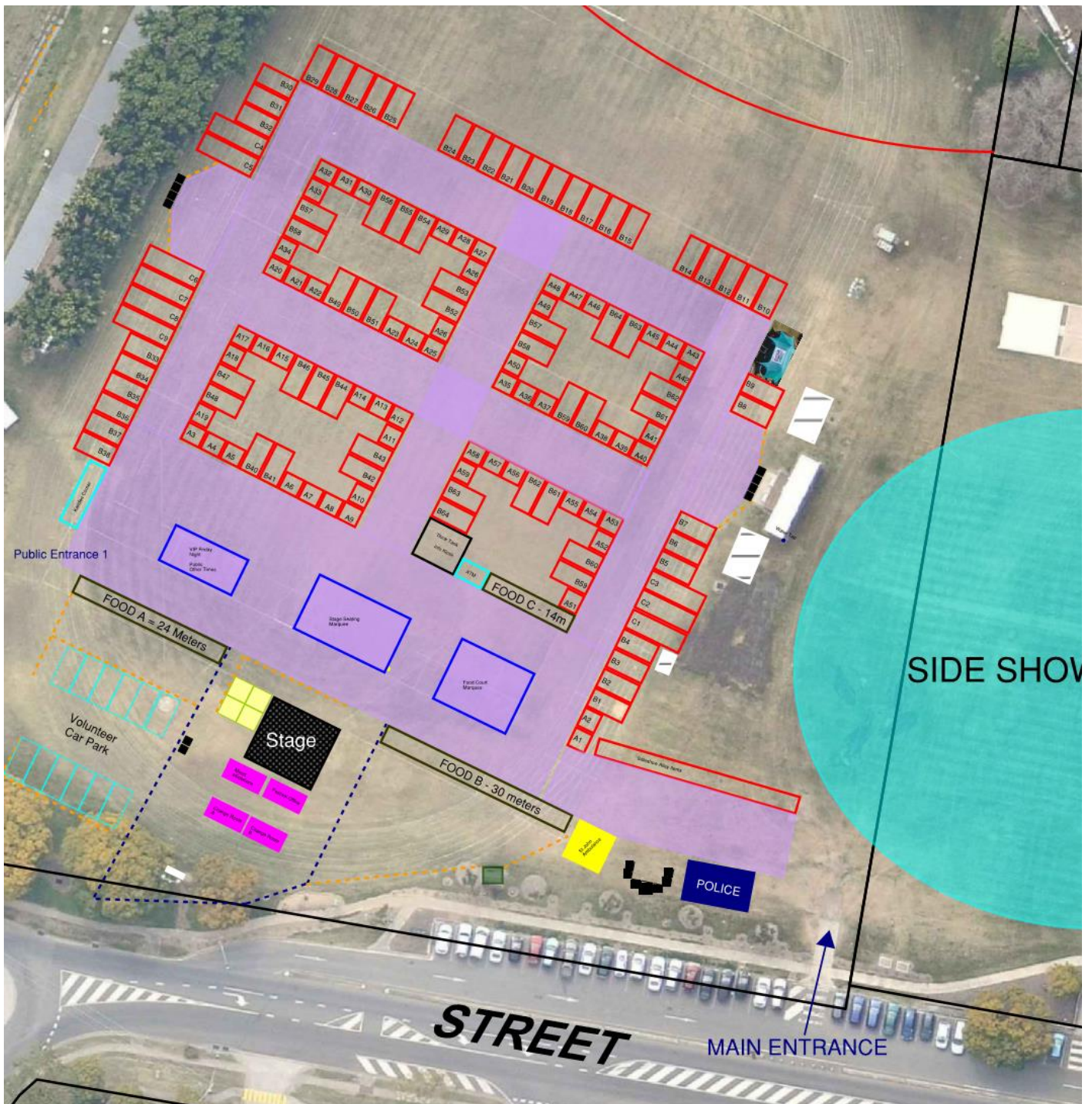
SITE INFORMATION

- There are three blocks of food vendors, Food Block A, Food Block B and Food Block C.
- Please nominate your block allocation preferences on the application form, indicating your first, second and third preference.
- Exact siting on each block will be on a first come first served basis
- Food Sites are sold at \$180 per meter.
- Additional 10 amp power is \$10
- 15 amp connections are \$20 each
- There are three blocks of food vendors, Food Block A, Food Block B and Food Block C.
- Please nominate your block allocation preferences on the application form, indicating your first, second and third preference.

VENDOR RESPONSIBILITIES

- Demonstrate courtesy to other vendors, event organizers and volunteers
- Ensure equipment is in good working order and safely operated
- Comply with all local, state and federal laws and regulations
- Ensure vendor equipment is properly protected against power surges/spikes
- Assume full responsibility for all the vendors equipment

FESTIVAL SITE MAP OVERVIEW



This map is to show the overall layout of the festival for this year. At the bottom of the map is Woogaroo Street, and the entrance for stall holders is shown as MAIN ENTRANCE. Market Stalls are shown in red. Public areas are shown shaded in purple. Toilets are shown as small black squares. Main marquees for public areas are shown as large blue squares and the stage is the large black square marked STAGE. Food Vendor Blocks are marked accordingly. This map is oriented geographically, with north to the top.



Goodna Community Association

2017 Food Vendor Application Form

Food Vendor Name:

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Contact Person:

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Contact Person Email:

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Contact Person Mobile:

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Type of Food being sold:

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Site Frontage in meters incl easement

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Site Depth in meters

.....

Block Allocation Preferences:

1st: 2nd: 3rd:

Number of 10amp power connections needed:

.....

Number of 15amp power connections needed:

.....

Water Required?

YES / NO (Please Circle)

Public Liability Insurance COC Attached?

YES / NO (Please Circle)

All Electrical Equip has current test & tag?

YES / NO (Please Circle)

Local Council Food Licence Attached?

YES / NO (Please Circle)

Photo of setup included?

YES / NO (Please Circle)

Please submit this application form to Email: stalls@goodnajacarandafestival.com or Fax: 07 3814 1157 before 30th June 2018